



SANKOFA SUMMIT REGISTRATION KIT

“Love, Sacrifice, and Determination”



REGISTRATION GUIDELINES

CHECKLIST

____1) Please Complete And Submit All Forms Enclosed With Registration Fees.

____2) Please refer to the itinerary printed on the back of this form.

____3) Please complete and submit the Conference Registration form.

____4) Please complete and submit the Conference Rooming list form.

____5) Please Complete And Submit Both Sides of The Parent/Guardian Liability Waiver Form.

____6) Please complete and submit the Conference Workshop Interest Form.

____7) Please Complete And Submit The School Release Form.

____8) Please Complete And Submit the Parent Guardian Consent Form.



NOTE: Please be advised that ALL forms and fees are due by no later than March 01, 2011. Be sure to review the conference codes for participation also enclosed with this conference registration package. All participants including chaperones are required to register. Conference registration will be considered final upon receipt of all required forms and fees.

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CONFERENCE SCHEDULE

CONFERENCE Registration & HOTEL Check-in

Friday, April 29, 2011 at 9AM - 6PM at Host Site

Saturday, April 30, 2011 at 8AM - 12PM at Host Site

(Note: Arrival on Friday Afternoon is recommended for no later than 3 PM. Please make travel plans accordingly.)

Friday, April 29, 2011

- 4:00 PM - 4:30 PM Youth Leader & Volunteer Orientation
- 4:30 PM - 6:15 PM Dinner (OnYour Own)
- 6:15 PM Arrival and Seating
- 6:30 PM - 8:30 PM Sankofa Fest (General Session)
- 10:00 PM *Lights Out for Everyone Ages 8 - 11*
- 11:00 PM *Lights Out for Everyone Ages 12+++*

Saturday, April 30, 2011

- 7:30 AM - 8:15 AM Breakfast (Provided)
- 8:15 AM - 9:00 AM** Worship & Praise
- 9:10 AM - 10:20 AM Workshop Session (s) A - at Host site
- 10:20 AM - 11:30 AM Workshop Session (s) B - at Host site
- 11:30 AM - 1:30 PM Lunch Break (On Your Own)
- 1:30 PM - 3:30 PM Workshop Session (s) C - at Host site
- 3:30 PM - 4:00 PM Workshop Session (s) D - at Host site /Mukanda Assembly – Report Backs
- 4:00 PM - 6:00 PM Dinner Break (On Your Own)
- 7:00PM - 10:00 PM Gospel Fest (At Host Site)
- 11:30 AM Lights Out

Sunday, May 01, 2011

- 7:15 AM - 8:00 AM Breakfast (On Your Own)
- 8:00 AM - 11:30 AM Host Site Check-Out
- 9:00 AM AOW Praise & Worship Mass Prelude
- 10:00 AM - 12:00 PM Gospel Mass & Farewell

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REGISTRATION FORM

(PLEASE PRINT CLEARLY, COMPLETELY, AND IN FULL DETAIL)

PARTICIPANT'S NAME BIRTH DATE AGE (8-11) (12-15) (16-19) (20++) GENDER (M/F)

(CIVIC AFFILIATION/CHURCH/(ARCH) DIOCESE/PARISH/SCHOOL)

PARENT/GUARDIAN NAME HOME PHONE WORK PHONE

FAX E-MAIL

HOME ADDRESS

(IN CASE OF EMERGENCY PLEASE CALL PERSON STATED BELOW)

EMERGENCY CONTACT HOME PHONE WORK PHONE

FAX E-MAIL

NO. OF REGISTRANTS PAYMENT DUE AMOUNT PAID

TOTAL AMOUNT PAID

T-SHIRT SIZE (S) (M)(L)(XL)(1X)(2X)(3X)

SPECIAL DIET/ALERGY/MEDICATION(S)

ONSITE TRANSPORTATION (YES/NO) AIRLINE CARRIER

ARRIVAL TIME DEPARTURE TIME

NO. OF HOTELS ROOMS RESERVED RESERVATION

CONTACT NAME HOTEL RESERVATION NO.

“Love, Sacrifice, and Determination”



ROOMING LIST

LEADER:

LEADER:

LEADER:

LEADER:

LEADER:

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PARENT/GUARDIAN CONSENT AND LIABILITY WAIVER

I, (name of parent/guardian)_____give permission for my child (name of child)_____to participate in the Ambassadors of the Word Sankofa Youth Summit XIII Conference to be held in Indianapolis, IN leaving on April 29, 2011 thru M 01, 2011. I hereby release and indemnify the AOW Board Directors, Staff and Volunteers, the Bowman-Francis Team Project, Indiana, IN, and the Catholic Arch Bishop of Indianapolis, IN Corporation Sole, from any and all liability arising from claims of any kind of native whatsoever from my child’s participation in this program. I understand that if my child violates any laws regarding possession of Alcohol or Drugs governing the event, I will be called to pick up my child from the premises. In the event undersigned cannot be reached, and in the judgment of the responsible adult or other appropriate staff member accompanying the Group to Sankofa Summit XIII Conference, If there is a necessity for immediate examination and/or treatment of my child, I hereby authorize any of the a foresaid personnel to obtain for my child such medical services as are deemed necessary:

Signature of Guardian_____ **Date**_____

MEDICAL MATTERS: I hereby represent that to the best of my knowledge, my child is in good health, and I assume all responsibility for the health of my child. Of the following statements pertaining to medical matters, sign only those in accordance with parent(s)/guardian(s) wishes.

EMERGENCY MEDICAL TREATMENT: In the event of an emergency, I hereby give permission to Ambassadors of the Word, its officers, directors, agents, volunteers, and chaperones or representatives associated with Sankofa Summit XIII Conference to transport my child to a hospital for emergency medical or surgical treatment. I furthermore give permission to these above-described parties to authorize any and all emergency medical treatment recommended by hospital or other medical personnel, in the event that neither I nor the emergency contact person listed below can be reached, and recognize that I will be fully responsible for all cost and expenses related thereto. I wish to be advised prior to any further treatment by the hospital or doctor. If you are unable to reach me at the above numbers, contact:

Name and Relationship_____ **Telephone**_____

Name of Physician_____ **Telephone**_____

Family Health Plan Center_____ **Policy Number**_____

Participants Social Security Number_____

I do not give authorize or give permission to any officer, agent, director, volunteer or chaperone to provide any type of medical care or treatment to my child.

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OTHER MEDICAL TREATMENT: In the event it comes to the attention of Ambassadors of the Word, its officers, directors, agents, volunteers, chaperones, and representatives associated with Sankofa Summit XIII Conference, that my child becomes ill with symptoms such as headache, vomiting, sore throat, fever, diarrhea, I want to be called collect (with telephone charges reversed to myself). No medication of any type, whether prescription or nonprescription, may be administered to my child unless the situation is life threatening and emergency treatment is required.

Signature _____ Date _____ -----

I hereby give permission for adult chaperones for this event to administer non-prescription medication (such as aspirin, throat lozenges, cough syrup) for my child, as needed, if deemed advisable by the emergency medical personnel.

Signature _____ Date _____ -----

SPECIFIC MEDICAL INFORMATION: Ambassadors of the Word will take reasonable care to see that the Sankofa Summit XII Conference personnel will hold the following information confidence.

Allergic reaction to: _____

Medication child currently takes: _____

Does your child have a medically prescribed diet? _____

You should also be aware of the special medical conditions of my child _+++_____

[Please Note: If your child is currently taking psychotropic medications, such as drugs used for treating attention deficit disorder (add/adhd) depression, anxiety disorders, eating disorders, and seizure disorders, Ambassadors of the Word must be specifically notified of the same in form of a letter from the prescribing physician, together with an indication of the medication, dose schedule.]

(Your signature must appear below or your child will not be able to attend Sankofa Summit XIII Conference)

PARENT: I fully understand the consequences of the foregoing statements and sign this **PARENTAL/GUARDIAN CONSENT FORM AND LIABILITY WAIVER** knowingly, freely, and willingly. I also understand and agree as parent(s)/guardian I will be notified at the time of any infractions requiring my child’s dismissal from the Sankofa Summit XIII Conference and that I will be held liable for any property damage or other caused by my child at my own expense as parent(s)/guardian.

Signature _____ Date _____ -----

YOUTH: As a member of _____parish/school understand and agree to abide by all rules and regulations for the Sankofa Summit XIII Conference I also understand and agree that my parent(s)/guardian will be notified at the time of any infractions requiring my dismissal from the Sankofa Summit XIII Conference and that I will be sent home at my own or my parents/guardian expense. Being found with any alcoholic beverages, drugs, or weapons will result in automatic dismissal from Sankofa Summit XIII Conference.

Signature _____ Date _____ -----

Ambassador of the Word Representative Signature

Date

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AMBASSADORS OF THE WORD NATIONAL YOUTH ORGANIZATION

CONFERENCE WORKSHOP INTEREST FORM

REGISTRANT NAME: _____.

SEGMENT: DATE / TIME	SUBJECT	AGE	SELECTION
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SEGMENT 1: Friday, April 29, 2011 at 6:30 – 8:30 PM Sankofa Fest

Attendance is Required.	Global Tour at UN	ALL AGES	
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SEGMENT 2: **Saturday**, April 30, 2011 at 8:00 - 9:00 AM – Praise and Worship Breakfast

SEGMENT 3 : Saturday, April 30, 2011 at 9:10 - 10:20 AM -- Session A

Please select only one workshop per segment in accordance with participant age and subject interest. Attendance at <u>ALL</u> sessions is Required.	Leadership	(Age 15-17)	
	Socialization & Technology ("Sext'g")	(Age 12-14)	
	Green Economics	(Age 8-11)	
	Creative Arts & Crafts	(Age 00-07)	

SEGMENT 4: Saturday, April 30, 2011 at at 10:20 - 11:30 AM -- Session B

Please select only one workshop per segment in accordance with participant age and subject interest. Attendance at <u>ALL</u> sessions is Required.	Health (Wellness & Sexuality)	(Ages 15-17)	
	Civic Responsibility	(Age 12-14)	
	Social Justice	(Age 08-11)	
	Story Circle	(Age 00-7)	

SEGMENT 5: Saturday, April 30, 2011 at 1:30-3:30 PM -- Mukanda Arts Rally -- Session C & D Combined

Please select only one workshop per segment in accordance with participant age and subject interest. Attendance at	Dance	(Ages 8-17)	
	Music	(Ages 8-17)	
	Fitness	(Ages 8-17)	

SEGMENT 6: Saturday, April 30, 2011 at 3:30-4:00 PM –Mukanda Report Backs

SEGMENT 7: Saturday, April 30, 2011 at 7:00-10:00 PM -- Gospel fest

At Gospel fest I will be presenting _____.

SEGMENT 8: Sunday, May 01, 2011 at 9:00 AM --AOW Praise & Worship Mass Prelude

At Worship&Praise I will be _____.

SEGMENT 9: Sunday, May 01, 2011 at 10:00 AM - 12:00 PM -- Gospel Mass & Farewell

At Mass I will be _____.

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ATTENTION: ALL PARENTS/GUARDIANS, YOUTH MINISTRY LEADERS, AND CHAPERONES

This year’s Sankofa Summit XIII will be held in Indianapolis, IN April 29, 2011—May 01, 2011

PARTICIPATION AND PAYMENT

1. All chaperones, participants, and volunteers are required to register for the conference in order to be admitted to conference programs and activities. Written permission and registration forms must be completely filled in. Youth leaders need to submit a registration form for themselves as well as each and every participant, signed by parent or guardian, along with a rooming list and registration fees. Under **NO** circumstances will a youth participant be able to attend Summit, board the bus, or leave the city without signed forms.
2. Ages 8 years or older are admissible to conference activities. All youth participants must be accompanied and remain under the supervision of their respective chaperone (adults only please) at all times. All participants (youth and chaperones) are required to attend assigned workshops and planned activities stated in the conference schedule. All workshops are categorized by age. Youth and Youth leaders are required to select their enrichment workshops of interest as directed on their registration form.
3. If parent/guardian is not attending the Summit and wants his/her child/children to attend, there must be an adult/chaperone designated and /or assigned to chaperone that child/children. This pertains to all age groups. **NO EXCEPTIONS.** Youth leaders in ministry or any youth group organizations must see that all youth have parent/guardian or chaperone with them at all times. This includes riding the bus or air travel to Denver and upon arrival at the hotel. This will prevent youth being unsupervised. **PLEASE NOTE:** Parents/guardians are **NOT** to drop off child/children at designated place of departure without checking in with appropriate youth leader.
4. **DRESS CODE:** Casual Attire or African Attire (optional) is recommended at all main events. **NO EXCEPTIONS:** Chaperones, parent/guardian is to see that name tags are worn by themselves as well as all the youth participants while the conference is in session. Conference T-shirts are to be worn on **SATURDAY, 04/30/11**. African Attire (optional) or Dress Clothes (required) are to be worn on **SUNDAY, 05/01/11**. Bear in mind that **NO** “Doo Rags”, halter/low cut/ cropped tops, torn or excessively tight or loose fitting articles of clothing shall be permitted or worn at anytime during the conference.
5. Everyone in attendance is subject to pay conference fees in full by the deadlines stated in the conference brochure. All payments must be received in-house before or on **03/01/11** as stated. Any individuals and/or groups payments received on **03/02/11** as stated will incur the late registration fee. Individuals and/or groups will be billed accordingly. All balances must be paid in full by no later than on **03/01/11**.

All attendees are encouraged to book their hotel reservations as soon as possible. Rooms at Conference rates will only be available for a limited period of time. Rooms may be priced at higher rates for reservations made after **03/01/11**. Bear in mind reservations may be booked with any major credit card with no initial charges. All payments for reservations by no later than at check-in Friday, **04/29/11**.

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SCHOOL RELEASE FORM

To: Whom It May Concern/Principal, Teachers and Staff.

From: Bowman Francis Team Ministry

Subject: Sankofa Summit XIII

April 29,2011—May 01, 2011 Indianapolis, IN

Note: On Behalf of the Bowman-Francis Team Project, the Ambassadors of the Word Board of Directors, Staff and Volunteers, we ask for the student and/or students that are participating at this event to be excused from school. On Friday, April 29,2011 through Sunday, May 01, 2011 the Sankofa Summit, a National Conference is being held in Indianapolis, IN.

Purpose: The conference’s focal-point is to set a standard for our youth and their families to understand that they are the key which holds the future for a positive quality of living and to challenge them to strive towards higher learning and leadership. Likewise, the Summit also strives to respond to the psychological, educational, and spiritual needs of African American youth and their families.

Thank you,

The Bowman-Francis Team Ministry and Ambassadors of the Word (AOW)

Fr. Charles F. Smith SVD
Bowman-Francis Team/AOW Founder

Fr. Chester P. Smith SVD
Bowman-Francis Team/AOW Founder

JoAnn Perou
AOW National Program Coordinator

“Love, Sacrifice, and Determination”



PARENTAL/GUARDIAN MEDIA CONSENT

I hereby grant permission to The Ambassadors of the Word (AOW) National Youth Organization for the non-exclusive right to use my child's name, nickname, picture, portrait, image, signature, voice or other identifiable indicia and, to the extent he/she has rights therein, biographical data ("Attributes") solely for distribution and broadcasting on AOW's multimedia internet website or any other medium now known or created by AOW in the future. All rights in such Attributes shall belong to and remain vested in the Student.

Signature _____ Date _____

Ambassador of the Word Representative Signature Date



ATTENTION: ALL CONFERENCE PARTICIPANTS

This year’s Sankofa Summit XII will be held in Queens, NY June 24-27, 2010

1. Adults and youth that are attending Summit represent the Catholic and diverse faith communities, youth of the many organizations, dioceses and Archdioceses. They are expected to act like respectful young men and women.
2. Bring a **BIBLE**. Please advise to bring cash enough for meals only. All participants are strongly encouraged not to bring any personal valuables i.e.: cell phones, electronic items, excessive jewelry etc... As if any such items are brought to the conference AOW will not be held liable, in case these items should become lost, stolen, or damaged at any time due to any reason, during this conference.
3. Youth participants are not to leave the designated host sites while the Summit is in session.
4. Use of alcoholic beverages and/or drugs will result in automatic expulsion from the Summit.
5. The youth participant cannot exchange rooms with anyone without permission from adult leader or chaperone.
6. Youth participants must respect the authority of the adults who have been placed in a supervisory capacity. These adults can be identified by their nametags.
7. Every youth participant must be in his/her room by **11:30 PM**. Security guards and adults will check all rooms.
8. Youth participants are to maintain **QUIET** in their rooms and in the halls in consideration of the other guest of the hotel.
9. **DRESS CODE:** Casual Attire or African Attire (optional) is recommended at all main events. **NO EXCEPTIONS:** All the youth participants while the conference is in session. Conference T-shirts are to be worn on **SATURDAY, 04/30/11**. African Attire (optional) or Dress Clothes (required) are to be worn on **SUNDAY, 05/01/11**. Bear in mind that **NO** “Doo Rags”, halter/low cut/ cropped tops, torn or excessively tight or loose fitting articles of clothing shall be worn at anytime during the conference.
10. **SOCIALIZING PRIOR TO CURFEW** should be done in the public areas (or in areas designated by conference leaders) of the hotel since noise levels must be kept at a minimum in the sleeping areas. This guarantees the right to privacy, and to peace and quiet for not only fellow convention attendees but also, also other guest who may be staying in the hotel at that time. Please be respectful of these other persons and use rooms for sleeping, not visiting.
11. **NO VISITING** is allowed in rooms occupied by youth of the opposite sex. Chaperones are needed in each room.
12. All participants are expected to respect other’s property. Please leave every location in the condition you found it or better.
13. Youth participants are expected to be courteous to all speakers. Kindly do not talk or misbehave during programs and speeches. Cell phones are not to be in use during any conference activities.
14. **THROWING OF OBJECTS** during sessions will not be tolerated. You will be removed from the session.

We respectfully ask for your cooperation and are sure that you will have no trouble adhering to this simple code of behavior. The major thing to remember is that you represent, your family, your community, and the Church. Thus, you are expected to project an image of Christian consideration, sensitivity and respect to all others and to the property around you.